

# FUNDRAISING



*It's gotta be talked about!*

## **Holy Trinity Catholic School Fundraising Handbook 2021-2022**



Throughout the 2021-2022 year we will be rolling out some of our traditional fundraising events. We are also excited to introduce some new and creative fundraising opportunities. We ask for your patience and support in advance as we navigate through this unprecedented time. Presently, it is an ever-changing climate at present, and our dates and events may need to be adjusted.

Listed in the handbook are a few of our fundraisers that are planned for this year. Please watch the family folder weekly for announcements on many more fundraising opportunities.

If you have any questions in regards to the fundraising activities highlighted in this handbook, please contact us at:

[PTO@holytrinitycatholic.school](mailto:PTO@holytrinitycatholic.school).

We all understand the importance of our role to keep the financial health of Holy Trinity Catholic School alive and well. It is important now, more than ever, to **BE A GUARDIAN!**

## Why Fundraise?

Fundraising is an important part of our school community, as it benefits **ALL OF OUR FAMILIES** with the opportunity to offset tuition costs by approximately \$1,000 per student. The money raised through our fundraising efforts ensures a balanced school budget. Additionally, fundraising strengthens our school community by providing everyone a chance to be a **GUARDIAN OF OUR SCHOOL** by donating their time, talents, and treasures.

## Fundraising Goal

Strong parental support of our fundraisers allows our school to function in a sound and prosperous manner. As a school community, we are committed to raising **\$250,000** to help maintain and balance our school budget. Our fundraising goal has two components. The first element comes from each individual family and their commitment to raise \$450 or more. The second comes from our families and school community led by our PTO to raise additional funds from our fundraising activities to complete the \$250,000 balance. Therefore, there are some fundraisers that are weighted to help benefit the families reach their fundraising goal and there are fundraisers that are weighted to go directly to the school. At the end of the year, all funds are put together and need to total at least \$250,000.

Each Pre-K through 8th Grade school family is required to raise a **\$450 profit** from the fundraisers or pay the balance by **May 15, 2022**. Family fundraising statements will be sent home at the end of each quarter.

# Not Interested?

Families are also given the opportunity to “buy out” of fundraising for the school year. If you choose this option, you will need to pay **\$650** in full by **August 31, 2021**.

# Family Goal

During the school year, Holy Trinity’s PTO will organize a diverse mix of fundraisers for your participation. When specified, the profits will be directly applied toward your family’s fundraising goal.

Participation in any fundraiser is optional, with the exception of the one (1) mandatory bingo. Please keep in mind that we offer a multitude of opportunities throughout the year to reach your fundraising goal and we ask that you plan accordingly.

Any shortfall in your fundraising goal after **April 30, 2022** will be billed to you for complete payment in its entirety.

Families are not permitted to delegate fundraising goal overages to another family.

**Any non-payment WILL affect your student’s participation in extra-curricular activities, INCLUDING field trips and sports.**

# Ways to achieve the \$450 goal...

Below are several *real* family examples detailing possibilities for achieving your required family goal:

## Family A

Scrip	\$228.24
Corporate Sponsor	100.00
Boscovs	60.00
Bingo	50.00
Magazine Sale	37.50
Cash Raffle	<u>20.00</u>
<b>Fundraised Total:</b>	<b><u>\$495.74</u></b>

## Family B

Scrip	<u>675.55</u>
<b>Fundraised Total:</b>	<b><u>\$675.55</u></b>

## Family C

NFL Tickets	\$215.00
Bingo	100.00
Magazine Sale	89.00
Gardners	44.59
Fun Run	<u>20.00</u>
<b>Fundraised Total:</b>	<b><u>\$477.63</u></b>

## Family D

Scrip	\$266.63
Gardners	109.17
Bingo	100.00
Basket Bingo	70.00
Hoagies	15.00
Family Formal	15.00
Magazine Sale	<u>6.30</u>
<b>Fundraised Total:</b>	<b><u>\$582.10</u></b>

## Family E

NFL Tickets	\$425.00
Scrip	179.70
Bingo	<u>50.00</u>
<b>Fundraised Total:</b>	<b><u>\$654.70</u></b>

## Family F

NFL Tickets	\$250.00
Golf Outing	50.00
Bedford Candies	53.24
Bingo	50.00
Magazine Sale	<u>49.20</u>
<b>Fundraised Total:</b>	<b><u>\$452.44</u></b>



The everyday way to make an impact every day—

## **Scrip**

(May 1st—April 30th)

**Fundraising Credit:** 75% of Scrip Net Proceeds

Scrip fundraising is a no-selling program that enables our families to raise money for our School and **your fundraising goal**. Scrip is another way to pay for everyday purchases using gift cards in place of cash, checks and credit cards.

Enjoy the convenience of three different options:

- **Physical Gift Cards**
- **eGift Cards**
- **Reloaded money**

**Holy Trinity's Enrollment Code: 829E63EA51287**

For a more detailed look at Scrip and for step by step instructions, please see **the HTCS Scrip Program Handbook**.

Be sure to download the mobile app:



# RaiseRight™

by ShopWithScrip



## **Holy Trinity Catholic Corporate Sponsorships**

(July—April)

**Fundraising Credit:** 10% of Corporate Sponsorship

The support and involvement of our local community is imperative to the success of Holy Trinity Catholic.

Recognizing this need, local businesses will have the opportunity to support Holy Trinity Catholic through our tiered Corporate Sponsorship program with our four tiered sponsorship levels.

### **Sponsorship Levels:**

Platinum (\$2500+)

Gold (\$1000+)

Purple (\$500+)

Guardian Angel (\$100-\$500)

# How to obtain a Corporate Sponsorship?



## Follow these 3 Easy Steps!

- 1.) Email Mrs. Crossman at [crossman.jan@holytrinitycatholic.school](mailto:crossman.jan@holytrinitycatholic.school) and let her know who you would like to secure as a corporate sponsor and obtain a sponsorship form.
- 2.) Have the company complete the sponsorship request form and return it to the School.
- 3.) Once the sponsorship is completed and received in our business office, you will receive 10% of the total sponsorship toward your fundraising goal.

Watch the family folder in the next few weeks for the launch of our Corporate Sponsorship website. This will streamline the process of obtaining corporate sponsorships by simply sharing the new website with businesses that wish to support Holy Trinity Catholic School.

## **BINGO**

(May 1st—April 30th)

**Fundraising Credit:** \$50 for 1st (required); \$50 for 2nd (optional)

Holy Trinity Catholic School Bingo runs every **Tuesday** and **Friday** evening. This one fundraiser profits our School over \$60,000 per year. **Each HTCS family is required to work one Bingo during the fundraising year.** Parents (or delegate) must work or be signed-up to work their shift(s) between the months of May 2021—April 2022. After working the required shift, a \$50 credit is applied to your fundraising goal. Approximate work time is from 5:30-10:00pm.

Every HTCS family is required to have one mandatory bingo worked and/or scheduled by **January 15, 2022**. At this time, if you have not worked or scheduled this one bingo, a **\$175 fee** will be added to your fundraising goal. The fee will only be removed if and when your one required bingo is completed. Families may also work an optional second bingo for a \$50 credit.

Please visit [SignUpGenius.com](https://www.signupgenius.com) and search under the **Holy Trinity Bingo 2021/2022** for the link to sign up for bingo. This website will allow you to view all available bingo shifts for the entire year, and provides you with continual access to the bingo schedule. For further details about [SignUpGenius](https://www.signupgenius.com), please see the next page.

*Voted Altoona Hometown Favorite 2020*

Sign up to  
Volunteer with.....



At Holy Trinity Catholic School, our fundraisers are only as successful as the people behind them. We are always looking for volunteers to become chair people, committee members, or to help with setting up, working, and cleaning up an event.

We now utilize the app **SignUpGenius** to announce and organize all of Holy Trinity's volunteer opportunities, including Bingo.

Getting started is easy:

1. Go to [SignUpGenius.com](https://www.signupgenius.com) or download the app **SignUpGenius** on your phone.
2. Create an account by entering a username and password
3. Search under the event name or the email: [PTO@holytrinitycatholic.school](mailto:PTO@holytrinitycatholic.school).
4. Find an open slot, fill in your name under the **Sign Up**, and **Submit**.

*Every family should be prepared to volunteer for at least one fundraiser throughout the year for our school fundraising to be successful.*



**Holy Trinity Dinner Club**  
(May-April)

Join the Holy Trinity community as we team-up with your favorite restaurants to fundraise for our school and support our local businesses! Each month we will announce a new location, along with the date, time, and specifics of the fundraising event. Watch your family folders for more details.

Let us know if you have a favorite restaurant that would like to partner with us for this event.

Join us Wednesdays from April until September on the parking lot of the Middle School for some great food and atmosphere at Holy Trinity's Food Truck Wednesdays. This event has grown to be a local favorite with our community. Please stop by and see what everyone is talking about.





## HTCS Football Extravaganza

(May—August)

**Fundraising Credit:** \$5 per ticket

Ticket cost is \$20 each, with a maximum of 3500 tickets available to be sold. This fundraiser has potential to profit over \$45,000 if all tickets are sold and **TICKETS WILL SELL OUT.**

Every ticket has a unique combination of three NFL teams for each week of the NFL regular season (Thursday - Monday). Each week the final scores from each team are added together for the tickets' final weekly score. (Bye weeks assume the final score the team had in the previous week).

The ticket with the highest weekly combination wins \$500, second place \$250, third place \$100. The lowest score for the week wins \$50. Cumulative scores are kept throughout the season and a grand prize of \$3,000 is awarded to first place, \$2,000 for second place, \$1,000 for third place and \$500 for the lowest scoring ticket of the season.

Exchanging tickets with other school families for selling is *highly* discouraged. We ask that you please return all unsold tickets to the school office by the return date so that they can be properly redistributed to other HTCS families.



## Marianna's Hoagies

Summer Sale — August

Fall Sale — November

Spring Sale — March

**Fundraising Credit:** \$1 per item

### *The Fundraiser That Sells Itself!*

Delicious hoagies and handmade pizzas make this an easy fundraiser for our families. Orders are taken on a colorful, glossy order form, where you can tally your orders for transfer to a total order master sheet. Master sheets and one check made payable to HTCS are collected.

Hoagies are available to be picked up in the morning at the Middle School gymnasium on the scheduled delivery day. Proceeds benefit our Athletic programs.



## HTCS Spirit Wear

(August-April)

Our 2021-2022 Spirit Wear campaign will be offering a **FRESH, BOLD** look with **NEW ITEMS**, exciting **NEW LOGOS** and **NEW OPPORTUNITIES** throughout the year to purchase spirit wear. Just as a reminder, Holy Trinity School hosts a spirit wear day at least once a month during the school year. Grab your new spirit wear and watch the monthly calendar for specific Spirit Wear dates.

We work closely with several local vendors to provide our community with great looking Guardian gear.

*Holy Trinity spirit wear  
makes great gifts!*



**Bedford Candies**  
(September-October)  
**Fundraising Credit:** 40% of gross sales

*So good, we brought it back!*

Our Bedford Candies fundraiser enables you to sell homemade chocolates, popcorn, and fudge just in time for Halloween. They also have snacks for your pets!

The fundraising brochure includes 9 types of gourmet 10-cup popcorn bags, 3 types of 8-ounce fudge, and 20-ounce containers of gummi bears, sour gummi bears, and peach rings. Just in time for Halloween!

We have the potential to raise **\$10,000** at this event.



**HTCS Paint Parties**  
(September-April)  
**Fundraising Credit:** \$5 per ticket

Back by popular demand, Holy Trinity will be hosting 4 separate paint party experiences, full of family fun!

Each event will be held in the Middle School cafeteria and will be open to anyone who wants to learn to paint. Our teachers will chose a seasonal art project and walk everyone through the steps from a blank canvas to a finished masterpiece!

Keep a watch in the family folder for more specifics on these events in regards to dates and times.

*Great family fun!*



**Basket Bingo**  
(November)  
Fundraising Credit: \$5 general ticket; \$10 Value Pack

General Admission ticket cost \$30.  
Value Pack ticket cost \$60.

Join us for a fun-filled evening of food, bingo and prizes. Buy individual tickets or invite friends and family and reserve an entire table.

Our shoppers have been searching all year for great items to fill our brand-named purses and baskets.

Tickets must be purchased in advance and you must be **18-years of age** or older to attend. This is one of our biggest fundraisers. Don't miss out on the fun!

**THIS EVENT WILL SELL OUT.**



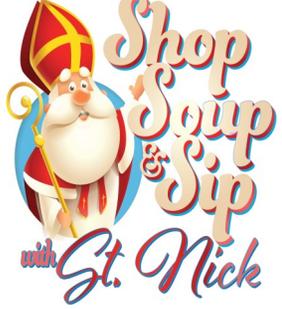
**HTCS Holiday Cash Raffle**  
(December)  
Fundraising credit: \$10 for every 25th ticket sold

*Christmas shopping?  
Here's a chance to win cash  
for your holiday shopping!*

Each Holy Trinity family will be asked to sell twenty-five (25), \$2.00 raffle tickets. Three tickets will be pulled awarding the winners with cash prizes of \$1,000, \$750, and \$500.

For every 25th raffle ticket bought/sold, you will earn a \$10 credit toward your fundraising goal. This raffle has the potential to bring in **\$10,000**.

Holy Trinity Catholic School



## Shop, Soup and Sip with St. Nick

(December 5th)

Fundraising Credit: \$1 per ticket

*\*New this year\**

This event is specifically designed to appeal to the youngest in heart—with a whimsical surrounding transporting guests into an experience out of Blair County.

SHOP with local vendors for the perfect holiday gifts, taste the SOUPS of local chefs for the perfect winter-esque atmosphere, and SIP hot cocoa with a nifty toppings bar. While you are there, get your picture taken with ST. NICK himself!

*December 6th is the Feast Day of St Nicholas*



## Gardners Easter Candy Sale

(January-March)

Fundraising Credit: 40% brochure sales; 25% online

Enjoy and share locally made delicious candy! A glossy, colorful, and pictured order sheet will be provided to obtain orders from family, friends, and co-workers.

Once orders are collected, candy totals are transferred to a black & white master sheet that is submitted with one check payable to HTCS before the advertised deadline.

Gardners delivers each individual family order in a sealed box (or multiple boxes for large orders) that are picked up at each respective campus on the agreed upon delivery day.

*Easter is April 17th.*

*Help generate extra cash  
for our School!*



1. Go to [smile.amazon.com](https://smile.amazon.com)
2. Sign into or create your Amazon account
3. Choose Holy Trinity Catholic School as your charity
4. Bookmark [smile.amazon.com](https://smile.amazon.com) and use this site every time you shop Amazon



1. Go to [Martinsfoods.com](https://Martinsfoods.com)
2. Sign into or create your account and register your Martin's rewards card number
3. Go under Rewards and Savings and look for the A+ symbol
4. Choose Holy Trinity Catholic School
5. Make sure to scan/swipe your Martin's rewards card every time you shop



Apples  
for the  
Students

1. Go to [GiantEagle.com/AFTS](http://GiantEagle.com/AFTS)
2. Sign into or create your account and register your Giant Eagle Advantage card number
3. Enter Holy Trinity's school code: **1166**
4. Make sure to swipe/scan your Giant Eagle Advantage card every time you shop Giant Eagle or GetGo.



*New!*

1. Download the Box Tops App on your phone
2. Select Holy Trinity Catholic School as your school to receive credit
3. Scan your receipts every time you shop for groceries and the app will keep track of all eligible purchases.

**OR**

1. Download the Box Tops App on your phone or computer
2. Select Holy Trinity Catholic School as your school to receive credit
3. Email your receipts every time you shop for groceries to [receipts@boxtops4education.com](mailto:receipts@boxtops4education.com) and they will keep track of all eligible purchases.

## Tools for Success

- Label all paperwork with the student's **FULL, LEGAL** name.
- Submit **ONE** check, made payable to : **HOLY TRINITY CATHOLIC SCHOOL**. Absolutely **NO CASH**.
- Print the student's **FULL, LEGAL** name in the memo portion of the check for identification purposes.
- Payments and order forms can be placed in the black lock box located by the side door of the **Middle School**.
- Make sure to read **ALL** paperwork in the family folders each week to stay current with important dates of fundraising events and payment due dates.
- Our fundraising events are run by parent volunteers. Therefore, it is important to adhere to these guidelines to ensure you always receive proper credit towards your family fundraising credit.



# Legal Clearances for Volunteers

Holy Trinity Catholic School wholeheartedly welcomes parents, grandparents and friends to lend their time and talents in helping us provide great things for our students. That is what it means to be a **GUARDIAN**. Volunteer opportunities cover a wide range of skills and time availability—including assisting with fundraising.

Holy Trinity Catholic School follows today's best practices to insure a safe environment for all children in our school. Prior to volunteering you must complete:

- Virtus Online Training through the Altoona-Johnstown Diocese
- Mandated and Permissive Training Course through the University of Pittsburgh
- Safe Environment Clearances

Further information and links to all of the course work can be found on the school's webpage, [holytrinitycatholic.school](http://holytrinitycatholic.school). Click on the **Parents** tab, and then the **Volunteering** drop down.

## Important Final Notes

### **REMEMBER:**

Pursuant to all the offered fundraisers, we ask all of our families who retain a fundraising goal payable, to please pay the remaining balance by **May 15, 2022**.

If your fundraising balance is not paid in its entirety by this date, your participation will be revoked in extra curricular activities, including field trips and sports. Additionally, you will be ineligible to receive requested "NFL tickets" for the following fundraising year until your balance is paid in full and you have completed all 2022-2023 registration requirements.

### **REQUIRED:**

Please print/sign/date or virtually sign the ParentSquare 2021-2022 Fundraising Handbook acknowledgement form and return the form to the school by **September 10, 2021**.



Follow us on Facebook for updated information on school events and fundraising events.

**Holy Trinity Catholic School**  
**Hoy Trinity's PTO**